

**METROPOLITAN HUMAN SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
October 23, 2014
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Thursday, October 23, 2014 at the District office. The meeting was called to order at 12:39 pm.

Board members in attendance were: Polly Campbell, Dr. Joe Constans, Dr. Petrice Sams-Abiodun, Dr. Emily Clark, Charlotte Parent, Gary Mendoza, Dr. Sarintha Stricklin, and Robin Pannagl. Board members not in attendance were: Sylvie Tran and Dr. Jeffrey Rouse.

Staff members present were: Yolanda Webb, Christy Ross, Dr. Charlotte Cunliffe, Dr. Katherine Smith, David Timoll, Eric Odom, Dr. Michael Smith, Kanna Page, Meghan Ferris, Melanie Williams, Donna Francis, Paulanner Mack, Traci Brown, Olivia Mills and Sally Hays.

Approval of Minutes: Dr. Constans moved approval of the July 31, August 28 and September 25, 2014 minutes. Dr. Clark seconded the motion, and it was passed unanimously.

Chair's Report: Ms. Campbell requested a vote on the proposed change for the policy related to emergency executive succession. The proposed change was formally presented to the Board at the August 28, 2014 meeting, and the revision to the policy substitutes the Chief of Staff for the Medical Director in the policy. Dr. Clark moved approval of the proposed policy change, Dr. Sams-Abiodun seconded the motion, and it was passed unanimously. Ms. Campbell also requested a motion to approve a performance adjustment in the amount of 4% for Ms. Webb effective October 1, 2014. The proposed performance adjustment was formally presented to the Board at its September 25, 2014 meeting. Dr. Constans moved approval of the performance adjustment, Dr. Sams-Abiodun seconded the motion, and it was passed unanimously. Ms. Campbell requested a vote on a resolution to hire outside counsel for the representation of MHSD clients who are in need of legal services. The resolution was formally presented to the Board at its August 28, 2014 meeting. Dr. Clark moved approval of the resolution, Dr. Sams-Abiodun seconded the motion, and the resolution was passed unanimously. Ms. Campbell acknowledged that this meeting would be the last for Robin Pannagl, as she has completed her second 3 year term as a Board member. Ms. Campbell and Ms. Webb publically thanked and honored Ms. Pannagl for her years of service to MHSD, and her dedication to MHSD, to its Board, and the citizens of Plaquemines Parish.

Executive Director's Report: Ms. Webb reported that she has continued to meet with the City to discuss the creation of a Crisis Stabilization and Sobering Center located in New Orleans. In addition, she made a presentation to the St. Bernard Parish Community Coalition meeting, and attended a HSIC meeting in Baton Rouge. She mentioned that the MOU between DHH and MHSD has been extended while the last revisions to the contract are finalized.

Donna Francis, MHSD's Developmental Disabilities Services Director, provided an overview and update of MHSD's developmental disabilities services.

David Timoll gave a presentation to the Board on MHSD's employment initiative including information related to supported employment, goals of the initiative and next steps.

CFO's Report: Dr. Cunliffe presented a report on recent activities related to fiscal matters including the final close out of fiscal year 2014, updates related to MHSD's fiscal spin off from DHH and the process for MHSD taking over the management of its payroll, current information for fiscal year 2015, and the status of the budget preparation process for fiscal year 2016.

Gregory Rattler and Carol Leonard from Chase bank made a presentation to the Board related to the banking services Chase provides to MHSD.

Parish Reports: Ms. Pannagl mentioned that she recently attended a Plaquemines Community C.A.R.E Centers Foundation, Inc. meeting in Plaquemines parish. Ms. Campbell stated that she attended a St. Bernard Parish Community Coalition meeting where she shared information about MHSD and its services.

Other Business: In accordance with the Board's monitoring calendar, reports related to financial planning and budgeting, financial conditions and activities, and asset protection were shared with Board members.

Invitation for Public Comment: Two members of the public were present, Brad Ott and Sarabeth Flinn. Both shared information about Ms. Flinn's recent challenges with obtaining consistent housing services. Ms. Webb requested that Mr. Ott and Ms. Flinn stay after the adjournment of the meeting so that their concerns could be addressed.

Adjournment: The meeting was adjourned at 2:26 pm.